

# Woodcrest State College

## Parents and Citizen's Association

### GENERAL MEETING AGENDA



**DETAILS**      **Tuesday 16<sup>th</sup> March 2020 7.30pm**

**Recorded by:** Jessica Huiskamp

Agenda Item	Details	Minutes
<b>Open and Welcome</b>	Welcome prospective members Meeting procedures; Zoom attendees; Please keep your microphone on mute unless speaking to minimise background noise. Please raise your hand to let everybody know you would like to speak.	<b>Meeting commences: 6:35pm</b> <b>Apologies:</b> <b>Present:</b> Pat Murphy; Brendan Barlow; Sandy Hackshall ; Sheree Skinner; Angela Luttrell; Krystal Kay (Zoom); Cassandra Fraser; Sera Jones; Violet Baleinagasam; Vicki Shaw; Jess Huiskamp; Katie Bishop; Nicki Kelly
<b>Previous minutes acceptance</b>	<b>Motion:</b> that the previous minutes from November 17 2020 are a true and accurate record of the previous minutes. This can be approved in the form of an email from the 'first' and 'second' parties or a signature on the previous minutes.	<b>First: Krystal</b> <b>Seconded: Vicki</b> <b>Moved:</b> previous minutes from November 17 2020 are a true and accurate record of the previous meeting.

#### Business Reports

<b>OSHC</b>	<ul style="list-style-type: none"> <li>A brief overview of the OSHC The New Year brought some sad news of the departure of our Coordinator and our 2IC, but we welcome our new Coordinator Tahnee who is very passionate about providing children the best possible OSHC. The OSHC is growing at a very quick rate, having up to 50 kids per session at times. New staff are being hired and trained to accommodate the recent growth. We have been having some trouble getting every family up to date with their two week in advance payments. Currently (including the 2 weeks in advance) we are \$3647 in credit and \$2355 in debit. Our goal is to get this debit number down to zero before the school holidays start. This school holidays we are staying in and using all the school has to offer. Please see below our Easter Vacation Care program and daily attendance numbers.</li> <li>OSHC has started to update their policies and procedures. Please find tabled 10 updated policies to be approved.</li> </ul>	<p>Sheree provided a brief overview of the business noting: We have secured a new coordinator, Tahnee, and have today promoted a 2IC internally</p> <p>The Vacation Care program has been released. There will be incursions only – no excursions while the new staff adjust. The program design has been driven by the children's ideas.</p> <p>Acknowledgements made to former Director, Pauline, and former 2IC, Julia, who undertook the roles during the challenging COVID lockdown periods.</p> <p>No questions from the group.</p>
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	<ul style="list-style-type: none"> <li>• Table open to questions</li> </ul>	
<b>Canteens</b>	<ul style="list-style-type: none"> <li>• An overview of the Canteen Please see the below attachment. Please see daily sales figures below as well.</li> <li>• Table open to questions</li> </ul>	<p>Vicki provided an overview of the canteen business, noting:</p> <ul style="list-style-type: none"> <li>• Sales started slow this year and this is likely due to the rollout of the new online system. We are now up over 2019 sales for March.</li> <li>• Red food days continue to be popular</li> <li>• Draft proposals are underway to upgrade the primary canteen with the allocated grant money.</li> <li>• The catering service is being used by staff and birthday ordering introduced this year has so far been very successful.</li> </ul>
<b>Uniform</b>	<ul style="list-style-type: none"> <li>• A brief overview of the future uniform shop. We have had a successful meeting with Lowes to cancel our current contract with them on the 31<sup>st</sup> August 2021. Lowes have generously agreed to supply us with a detailed sales report to help us order appropriate numbers of garments in each size to help avoid over or under stocking. We will also be taking on left over stock from Lowes which we anticipate will last us until the end of 2021, when we will receive our first order from our new supplier. Lowes have also offered us the option of buying back the remaining stock in pieces rather than in one transaction, which will give the P&amp;C some breathing room surrounding very large outlays. More details surrounding suppliers and garments are below in the new business category.</li> </ul>	<p>The meeting attendees viewed the uniforms and an overview of the changes - the new styles and fabrics and details of the company who will produce them - was provided by Sheree and Vicki.</p>
<b>Executive News</b>		
<b>Mail in</b>	Yearly audit – tabled in AGM	
<b>Mail out</b>	Nil	
<b>Exec news</b>	<ul style="list-style-type: none"> <li>• The P&amp;C applied for a community grant back in August 2020 to fund much needed canteen upgrades. We recently heard back that we were one of the successful applicants and have receive the maximum grant of \$35000 to go towards the improvement of the primary school canteen.</li> <li>• Meet and Greet night, now called Parents' mixer went quite well. We had a small number of parents who attended the night and a number of parents that had contacted</li> </ul>	

	<p>us with their apologies of not attending, mentioning that the storm had prevented them from coming. The event was catered for by our canteen and was beautifully presented. We would potentially like to have another parents' mixer next term to give parents' of Woodcrest the chance to meet one another.</p> <ul style="list-style-type: none"> <li>• The canteens have been approved by Centrelink for the volunteers to have their hours contribute to their individual mutual obligations with Centrelink. We hope this brings in more volunteers to the canteen to assist us with the overflow of work.</li> </ul>	<p>Motion: to approve another Parents' mixer for term two, budget \$250</p> <p>Cassie fed back that a number of parents wanted a day event.</p> <p>It was noted that in the past, day events have been unsuccessful.</p> <p>It was agreed that an earlier time slot would be trialed.</p> <p><b>All in favour</b>  <b>Moved:</b> to have another Parent Mixer event at <b>4:30 pm on 15 June</b> followed by the General Meeting</p>
<p><b>Decisions made</b></p>	<ul style="list-style-type: none"> <li>• Changes made to P&amp;C software quickbooks&gt;Xero/Microkeeper Kidsoft&gt;Xplor/Playground Flexischools&gt;Monitor</li> <li>• Approval of the purchase of two entry level laptops for the canteen and OSHC coordinators</li> <li>• Approval of 2<sup>nd</sup> phone for the OSHC</li> <li>• Decision made on which uniform supplier to use based on quality of stock, location of manufacturing and cost price for each item.</li> <li>• Approval to contract Qcan to assist in the hiring of a OSHC coordinator and 2IC</li> <li>• Approval to contract a Temp agency if needed to cover staffing numbers in the OSHC (this has not been used yet)</li> <li>• Approval to start the process of having a new logo made for the future uniform shop</li> <li>• Approval for Qcan training for the OSHC staff</li> <li>• Approval of 2 \$10 vouchers from the canteen to the secondary student council to use as prizes</li> <li>• Permission for the wellness hub at MThrive to have a small BBQ to help raise funds to outfit their new block.</li> <li>• Approval of the Easter Holidays Vacation Care program</li> </ul>	<p>Sheree provided an overview of the decisions made noting that the approval to contract temp staff from an agency for the OSHC was approved but not required and money was not spent.</p> <p>No questions from the group.</p>
<p><b>Treasurers report</b></p>	<ul style="list-style-type: none"> <li>• A brief overview on the accounts by Sheree Skinner – As we have just had the AGM I will keep this report very brief. In the OSHC we are</li> </ul>	<p>Sheree provided an overview of the report which was provided to all attendees.</p>

	<p>currently over staffing due to the high turnover in staff. Due to this profits are minimal. We hope to have our staff trained and up to speed for term 2. The canteen is slowly building its account back up after the large orders that happen at the beginning of every year. With increased sales they are quickly building this backup.</p> <p>A copy of the current bank balance and monthly profit and loss is attached.</p>	No questions from the group.
<b>Banking</b>	•	
<b>Fundraising</b>		
<b>Previous events report</b>	•	
<b>Events for 2021</b>	<ul style="list-style-type: none"> <li>• Future dates;</li> <li>• Mother's day stall report – May 5<sup>th</sup> 2 Ladies have volunteered to run the stall, they have already purchased the items and have completed the flyer. A brochure and online orderings are still to be completed. Please see flyer below.</li> <li>• Disco report – April 30<sup>th</sup> 2 ladies have volunteered to run this event. They are well on their way to having everything ready. Times for the event will be prep-yr2 5pm – 6pm Yr3- Yr6 6.15 – 7.45pm there will be no stall inside the disco, there will be different glow sticks for sale outside the event. This year we are asking parents that do not want their child's picture uploaded to Facebook to have their child wear a neon wrist band that we will provide. This will be very well advertised and we will have multiple volunteers walking the lines making sure that the parents are informed.</li> </ul>	<p>Sheree provided an overview of the upcoming events as detailed in the agenda.</p> <p>No questions from the group.</p>
<b>Donations</b>	<ul style="list-style-type: none"> <li>• The gardening club has continued on with their fundraising through their recycle program this year. In approx. 13 school weeks last year they managed to raise over \$500. They would again like to ask the P&amp;C if they could donate \$100 per term this year (totalling \$300) to be used for prizes to encourage class participation.</li> </ul>	<p>Gardening club request <b>First:</b> Angela <b>Second:</b> Jess <b>Moved:</b> The P&amp;C will donate They would again like to ask the P&amp;C if they could donate \$100 per term this year (totalling \$300) to be used for prizes to encourage class participation.</p>
<b>Fundraising ideas</b>		

<b>Fundraising dates for 2021</b>	<ul style="list-style-type: none"> <li>• Primary school disco –April 30</li> <li>Mother’s Day Stall–May 5</li> <li>5c Challenge –June</li> <li>Father’s Day Stall –September 1</li> <li>Family Photo day –October 23</li> </ul>	No questions or comments from the group.
	•	
<b>Business arising from previous minutes</b>		
	•	
<b>Principals Reports</b>		
<b>Primary School</b>	<ul style="list-style-type: none"> <li>• Report about the Primary School from Sandy</li> </ul>	<p>Sandy provided an overview of her report – please see report for full details.</p> <p>No questions or comments</p>
<b>Secondary School</b>	<ul style="list-style-type: none"> <li>• Report about the Secondary School from Brendan Barlow</li> </ul>	<p>Brendan provided an overview of his report – please see report for full details.</p> <p>No questions or comments</p>
<b>Whole Campus</b>	<ul style="list-style-type: none"> <li>• Report about the overall campus from Pat Murphy</li> </ul>	<p>Pat provided an overview of his report – please see report for full details.</p> <p>No questions or comments</p>
<b>New Business</b>		
	<ul style="list-style-type: none"> <li>• Uniform policy – Natalie Torney</li> <li>• Another parent mixer – Sheree Skinner</li> <li>• Uniform shop: Please see the below insert page for all the details of the future uniform shop</li> <li>• Canteen upgrade quotes to be viewed and a company selected to carry out the works need to be approved.</li> </ul>	<p>Ms Torney was not at the meeting to present her suggested changes to the uniform policy however the group was provided with this in writing.</p> <p>The committee discussed the pros and cons of the changes considering things such as:</p> <ul style="list-style-type: none"> <li>• updating policy to align with contemporary values</li> <li>• wellbeing and the impact of self-expression (through hair, piercings and jewellery) on inclusion, confidence and potential to assist with mental health and anxiety issues</li> <li>• the ability to enforce uniform policies that are not clear cut</li> <li>• the potential to create a distraction from learning</li> <li>• how the community views the school and how that view is shaped by the way students present themselves.</li> </ul> <p>It was agreed that this discussion would require time and space for voices to be</p>

		<p>heard and that students should also be engaged in this discussion.</p> <p>The uniform policy for 2021 is in place however the committee will continue this discussion.</p> <p><b>Uniform supplier</b> – Official  <b>First:</b> Angela  <b>Second:</b> Violet  <b>Moved:</b> to go ahead with Official as the uniform supplier for the uniform shop.</p> <p><b>Another parent mixer</b> – this was discussed and agreed upon earlier in the meeting</p> <p><b>Canteen upgrade</b> – Sheree and Vicki have made a recommendation for the contract to go to Sharpline Holdings</p> <p>No conflicts of interest declared.</p> <p><b>First:</b> Angela  <b>Second:</b> Katie  <b>Moved:</b> To proceed with the design and quote provided by Sharpline Holdings</p> <p>The quote amount is for \$37540 which is more than the grant of \$35000. Sheree advised we will exclude one of the fridges to get it on budget.</p> <p>Pat motioned that we spend the full amount quoted if the money is available.</p> <p>All in favour  <b>Moved:</b> If there are enough funds, the extra amount of the contract will be paid by the P&amp;C.</p>
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**Membership applications**

<b>New Memberships</b>	<ul style="list-style-type: none"> <li>Acceptance of all new membership applications</li> </ul>	<b>First:</b> <b>Second:</b> <b>Moved:</b>
<b>New Executive positions</b>	<ul style="list-style-type: none"> <li></li> </ul>	

**Next Meeting**

	<ul style="list-style-type: none"> <li>May 18 (zoom only)</li> <li>June 15 (in person, zoom available)</li> <li>July 20 (zoom only)</li> </ul>	
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	<ul style="list-style-type: none"><li>• August 17 (zoom only)</li><li>• October 19 (in person, zoom available)</li><li>• November 16 (zoom only)</li></ul>	
<b>Meeting close</b>		
		<b>Time: 9:01 pm</b>

# Vacation Care – April 2021

All enrolments returned by Friday 26<sup>th</sup> March 2021 to secure your child's place. Incursion places are limited and are filled according to return date of booking forms. All vacation care fees paid in full before first attendance day.

Monday 05/04/2021	Tuesday 06/04/2021	Wednesday 07/04/2021	Thursday 08/04/2021	Friday 09/04/2021
<b>CLOSED</b>	<p><b><u>Easter basket ,crafts &amp; Egg Hunt</u></b> Create your very own Easter egg basket to use as we go and hunt for eggs</p> <p><b><u>Capture the flag</u></b> Do you like playing in teams ? Then come join us as we compete with the other team to capture the other teams flag before they get ours!</p>	<p><b><u>Hand Ball Tournament</u></b> How good are you at handball ? Could you be the top ranking handball champion of Woodcrest OSHC?</p> <p><b><u>Mini pizza Chef</u></b> Join us in the kitchen while we cook pizzas for lunch</p>	<p><b><u>Incursion</u></b> <b><u>Jumping castle</u></b> Come jump along with us on a 5 in 1 Jumping castle over the 2 days (Thursday and Friday)</p> <p style="text-align: center;"><b>\$20</b></p>	<p><b><u>Onesie , Pyjamas and photo props</u></b> Come dressed in your favourite onesie or pyjamas while creating a photo props</p> <p style="text-align: center;"><b>And 2nd day of Jumping castle activity</b></p>
Monday 12/04/2021	Tuesday 13/04/2021	Wednesday 14/04/2021	Thursday 15/04/2021	Friday 16/04/2021
<p><b><u>Discovery Garden</u></b> How green is your thumb? Would you like to make your own grass head and watch it grow over the holidays? Learn and share some fantastic gardening tips as we spend time in the vegetable patch.</p> <p><b><u>Mandala Colouring in</u></b> Want to colour in something amazing for the afternoon as we relax?</p>	<p><b><u>Incursion</u></b> <b><u>Go Karts</u></b> 10am-3pm Come join us as we experience go karting!</p> <p style="text-align: center;"><b>\$20</b></p>	<p><b><u>Sponge battle</u></b> Create your own sponge ball for a water fight on the oval. Remember to bring spare clothes or sun safe swimmers.</p> <p><b><u>Movie &amp; Popcorn</u></b> Join us for a recent children's movie and popcorn</p>	<p><b><u>Chess Tournament</u></b> Are you the first Woodcrest OSHC champion.? Put your skills to the test!</p>  <p><b><u>Tech Day</u></b> Bring along your choice of device , iPad , tablet , iPod or laptop.</p>	<p><b><u>Wheels and Wheels</u></b> Have you got wheel ? Bring along your scooter , skates or skate board for a ride around the paths , but don't forget your safety gear!</p> <p><b><u>Mini Chef</u></b> Join us in the kitchen while we cook up a storm for a high tea afternoon</p>

Booking Summary		Woodcrest Parents & Citizen Association					
Period: 01-FEB-2021 – 28-FEB-2021							
Booking Type	Room	Monday	Tuesday	Wednesday	Thursday	Friday	Total
ASC Casual	ASC	18	22	19	11	13	83
ASC Permanent	ASC	151	164	165	172	154	806
BSC Casual	BSC	20	21	22	16	22	101
BSC Permanent	BSC	151	156	150	164	128	749
<b>Grand Total:</b>		<b>340</b>	<b>363</b>	<b>356</b>	<b>363</b>	<b>317</b>	<b>1739</b>





## January/ February Report

All staff have seemed to come back regenerated and are excited about our new items we are offering.

The new online ordering platform has finally just about got all the bugs and issues fixed. There are still a couple of little things that are being worked on behind the scenes.

Our first Red Food Day is happened on the 12<sup>th</sup> of February. We received great feedback. Ours sales were up from 2019 and 2020, term 1 Red Food day.

Thank you to Sheree for all her hard work writing, submitting and being approved for the grant to get the primary canteen renovated. This is long overdue and will be amazing to have a great workflow space for staff, students and volunteers. I have the 3 quotes and am just waiting on approval to hire the company. I would love for the work to be complete for the start of term 2, however it will more likely be ready for the start of term 3.

The new air conditioner in the primary has made a big difference for the staff and volunteer work environment.

The new display fridges, which were purchased with the profit from the red food days from 2020 have worked out brilliantly. We are selling so many more cold items as the students can see what is available when they walk in the door in secondary or come up to the counter in primary.

The secondary takings are moving along nicely and are up from both 2019 and 2020. The primary takings were down a little in the first month, however they were still above both 2019 and 2020 taking.

We have approached other schools regarding traineeships and so far, have two students that are interested. One will be attending on the 23<sup>rd</sup> of March for work experience to see if they are a suitable candidate.

Daily Sales Senior February 2021							
Date	Comment	Cash	EFT	Online	Total	Total 2020	
1 st February		\$ 466.20	\$ 330.50	\$ 14.50	\$ 811.20		
2nd February		\$ 480.80	\$ 381.30	\$ 31.00	\$ 893.10		
3rd February		\$ 510.20	\$ 551.40	\$ 26.00	\$ 1,087.60		
4th February		\$ 464.20	\$ 479.80	\$ 36.50	\$ 980.50		
5th February		\$ 528.35	\$ 565.30	\$ 39.50	\$ 1,133.15		
8th February		\$ 459.20	\$ 441.10	\$ -	\$ 900.30		
9th February		\$ 404.40	\$ 357.70	\$ -	\$ 762.10		
10th February		\$ 454.40	\$ 440.40	\$ 66.70	\$ 961.50		
11th February		\$ 485.80	\$ 416.70	\$ 61.00	\$ 963.50		
12th February		\$ 762.20	\$ 538.40	\$ 126.30	\$ 1,426.90	\$ 1,191.35	
15th February		\$ 391.40	\$ 465.70	\$ 10.50	\$ 867.60		
16th February		\$ 381.50	\$ 415.30	\$ 69.00	\$ 865.80		
17th February		\$ 343.70	\$ 406.10	\$ 50.50	\$ 800.30		
18th February		\$ 489.10	\$ 535.50	\$ 82.50	\$ 1,107.10		
19th February		\$ 533.15	\$ 441.20	\$ 143.30	\$ 1,117.65		
22nd February		\$ 679.65	\$ 471.40	\$ -	\$ 1,151.05		
23rd February		\$ 433.20	\$ 480.00	\$ -	\$ 913.20		
24th February		\$ 478.10	\$ 559.40	\$ 98.30	\$ 1,135.80		
25th February		\$ 447.00	\$ 534.10	\$ 78.20	\$ 1,059.30		
26th February		\$ 604.40	\$ 472.10	\$ 78.50	\$ 1,155.00		
					\$ 20,092.65	\$ 17,572.65	

**Daily Sales Primary February 2021**

<b>Comment</b>	<b>Cash</b>	<b>EFT</b>	<b>Online</b>	<b>Total</b>	<b>Total 2020</b>
	\$ 99.00	\$ 30.50	\$ 100.50	\$ 230.00	
	\$ 132.00	\$ 22.00	\$ 57.00	\$ 211.00	
	\$ 177.00	\$ 17.00	\$ 252.00	\$ 446.00	
	\$ 185.50	\$ 18.50	\$ 236.40	\$ 440.40	
	\$ 231.00	\$ 56.50	\$ 335.30	\$ 622.80	
	\$ 156.55	\$ 24.00	\$ 109.00	\$ 289.55	
	\$ 178.50	\$ 23.20	\$ 120.40	\$ 322.10	
	\$ 117.45	\$ 61.50	\$ 243.00	\$ 421.95	
	\$ 172.00	\$ 65.50	\$ 185.50	\$ 423.00	
	\$ 269.20	\$ 94.40	\$ 832.20	\$ 1,195.80	\$ 919.90
	\$ 112.00	\$ 37.00	\$ 163.00	\$ 312.00	
	\$ 129.70	\$ 33.00	\$ 168.50	\$ 331.20	
	\$ 172.70	\$ 43.00	\$ 245.00	\$ 460.70	
	\$ 184.50	\$ 36.50	\$ 300.00	\$ 521.00	
	\$ 183.40	\$ 67.50	\$ 581.50	\$ 832.40	
	\$ 217.00	\$ 27.20	\$ 224.00	\$ 468.20	
	\$ 149.80	\$ 80.20	\$ 235.30	\$ 465.30	
	\$ 129.90	\$ 26.00	\$ 355.10	\$ 511.00	
	\$ 120.00	\$ 36.00	\$ 299.30	\$ 455.30	
	\$ 190.30	\$ 14.30	\$ 493.00	\$ 697.60	
				\$ 9,657.30	\$ 9,259.00
			Goal	\$ 398.30	



Attorney-General and Minister for Justice  
Minister for Women and Minister for the Prevention of  
Domestic and Family Violence

1 William Street Brisbane Q 4000  
GPO Box 149 Brisbane Q 4001  
Telephone +61 7 3719 7400  
Email [attorney@ministerial.qld.gov.au](mailto:attorney@ministerial.qld.gov.au)

In reply please quote: APP-024631

Mrs Skinner  
Accountable Officer  
WOODCREST STATE COLLEGE PARENTS AND CITIZENS ASSOCIATION  
38 Nev Smith Dr  
Springfield Queensland 4300

Dear Mrs Skinner

On behalf of the Queensland Government and the Gambling Community Benefit Committee, I am pleased to advise that a Gambling Community Benefit Fund (GCBF) grant of \$35,000.00 has been awarded to your organisation.

The GCBF awards funding to not-for-profit community groups to enhance their capacity to provide services, leisure activities and opportunities for Queensland communities. As Minister responsible for the fund I know first-hand the hard work organisations such as yours contribute to the community.

Please find attached documentation from the Office of Liquor and Gaming Regulation (OLGR) that outlines the details of your funded grant application.

Should you require further information regarding this matter, please contact the Community Benefit Funds Unit, OLGR, on 1800 633 619 (outside Brisbane), or [cbf@justice.qld.gov.au](mailto:cbf@justice.qld.gov.au).

I wish your organisation every success with its future endeavours.

Yours sincerely

**Shannon Fentiman MP**  
Attorney-General and Minister for Justice  
Minister for Women and Minister for the Prevention of Domestic and Family Violence  
Member for Waterford

Encl.

Current Bank balance;

Account	Available	Current balance	
Canteen (snr) 034-130 218425	\$31,305.89	\$31,305.89	▼
Debit Card Account 034-130 218396	\$913.70	\$913.70	▼
Fundraising Account 034-130 218409	\$3,105.47	\$3,105.47	▼
Main P&C Account 034-130 218353	\$35,032.54	\$35,032.54	▼
OSHC 034-130 218388	\$112,179.64	\$112,179.64	▼
PAYG & Superannuation 034-130 218361	\$0.08	\$0.08	▼
Tuckshop (jnr) 034-130 218417	\$500.00	\$500.00	▼
	Accounts total	\$183,037.32	\$183,037.32

# Woodcrest State College P&C Association

## Profit and Loss

February 2021

	<b>TOTAL</b>
▼ Income	
Canteen Sales	30,006.85
Grants Received	35,000.00
OSHC Income	39,545.52
Services	67.73
<b>Total Income</b>	<b>A\$104,620.10</b>
GROSS PROFIT	<b>A\$104,620.10</b>
▼ Expenses	
Accounting Fees	20.00
Advertising - Staff Recruitment	23.71
Bank charges - merchant fees - Canteen	106.50
Bank charges and fees - General	1.32
Canteen Stock Purchases	8,335.06
▼ Equipment	
Canteen Equipment at cost - under \$300	80.42
OSHC Equipment at cost - under \$300	97.27
<b>Total Equipment</b>	<b>177.69</b>
OHSC Arts and Crafts	52.88
OSHC Excursions / Incursions	976.36
OSHC Food Purchases	1,096.23
Printing, stationery & supplies	133.17
Subscriptions and Memberships	1,230.66
Superannuation	2,700.07
Telephone & internet expenses	144.55
Training	829.55
Unapplied Cash Bill Payment Expense	3,424.28
Wage expenses - Payroll - Do not allocate to	36,127.74
<b>Total Expenses</b>	<b>A\$55,379.77</b>
<b>NET EARNINGS</b>	<b>A\$49,240.33</b>

Woodcrest College P&C Association  
proudly presents our



**Wednesday 5 May - 9 am - 12 pm**

Stall will run in the Primary Hall with Primary classes to visit in random order. To avoid disappointment, please pre-order.

Primary pre-orders will be delivered to your child's class on the afternoon of Tuesday 4 May.

**SECONDARY STUDENTS:** - Please feel free to pre-order or attend the stall in first break on the day.  
- Pre-orders to be collected Wednesday 5 May from the canteen in first or second break.

*All items  
\$1 - \$7*

**ONLINE PRE-ORDERING**

**Friday 23rd April to Sunday 2nd May**

To be redirected to our online ordering facilities, please visit  
[www.wscpc.com.au/online-shop-ordering](http://www.wscpc.com.au/online-shop-ordering)

Photos available on our "Team Woodcrest" Facebook page.

# Uniform Policy changes – Natalie Torney

## Uniform policy review – Jewellery, Make up & Piercings items.

P&C meeting – parents of the school are requesting a review of the uniform policy to better reflect the current values of our community. In particular, the parents of Woodcrest would like to ask to have the Jewellery, makeup and piercing paragraph removed or edited.

If the students are wearing the complete uniform as stated in the current uniform policy we would like to allow the students of Woodcrest the invaluable ability to have a form of self-expression in their everyday life. As this policy was created when the items in question were less acceptable we would like to review these documents.

We understand that in some cases the proposed exclusions will still need to be enforced. For instance long earrings in PE classes and other OH&S requirements.

### **Current Student dress code taken from the Woodcrest College Webpage;**

□

- Maximum of two piercings in the lobe of each ear
- Plain gold or silver studs up to (5mm in diameter) or plain gold or silver sleepers (up to 20mm in diameter)
- Clear plastic piercing retainers
- Solid plugs for stretched piercings that match the colour of the wearer's skin
- One watch (may need to be removed for WH&S reasons during certain activities)
- Light foundation make up
- Hair should not be extreme in style or colour

### **Proposed changes;**

~~Maximum of two piercings in the lobe of each ear–~~

~~Plain gold or silver studs up to (5mm in diameter) or plain gold or silver sleepers (up to 20mm in diameter)–~~**Earrings no longer than 5cm in length–**

~~Clear plastic piercing retainers–~~

~~Solid plugs for stretched piercings that match the colour of the wearer's skin–~~

~~One watch (may need to be removed for WH&S reasons during certain activities)–~~

**Any/all Jewellery may have to be removed for OH&S reasons during certain activities**

~~Light foundation make up–~~

**Makeup should look natural**

~~Hair should not be extreme in style or colour–~~**Hair should not impede your or others ability to participation in activities**

We feel that these above changes and modifications to the dress code are more inclusive, reflecting the diverse needs and wants of students while supporting the students health and wellbeing.

We do not feel that this proposal will effect the children's ability to learn but enhance it by giving the kids a safe place to express themselves if only in these small ways.

# Uniform shop information (new business insert)

The executive committee have chosen to go with the supplier Official. They manufacture the bulk of their garments in Vietnam rather than China with the option of Australian manufacturing for quick turnarounds times. They also offer very competitive prices and while the price to manufacture in Australia is higher, if we need a quick order of something we will still make a profit. They have made custom patterns for our uniforms so they match the current uniforms available from Lowes and have improved the fabric quality. In the near future they will also be bringing out a bamboo range in their sports shirts which we are interested in.

We have brought a set of samples to the P&C meeting for members to look over, all garment stitching has been reinforced where possible.

## Proposed changes to be made to current uniforms;

- We have slightly altered the female formal shirt, to allow for more movement, have made it less transparent and have added a secret bust button.
- We are proposing a new, more flattering style of girl's formal skirt, and would like to discuss the option to faze in a black skirt rather than a green one.
- We have slightly changed the style of the track pants, and have removed a layer of lining to make them cooler, as well as upgraded the fabric choice to make it more durable.
- We propose to faze out the two types of jumper, one the community found too hot, the other too expensive. We have made an alternate jumper, appropriate to the Ipswich climate and has a good price range for parents.
- The skort has been altered to include only two sets of pin striping rather than four to keep costs low. The secondary student have also voice their want of a skort option. We would like to option to the secondary students, to see how many of them would be interested in wearing them.
- Pocket changes; in all bottom garments pocket sizes have been made larger, most items have 1 open pocket and 1 zip pocket.
- We have changed the style of the 'boys' formal shorts to a unisex formal short option
- Bucket hat options – we have the option of making the hats reversible, we could put the house colours on the inside.
- Girls formal tie will be changing slightly in size to fit the current style of shirt (the current tie does not fit)
- We propose the change of polo and shorts names from unisex and girls to unisex long and unisex short.
- Optional; After many concerns about the formal uniform being see-through and hard to keep clean due to both shirts being 100% white, we have brought in a different colour style option, this shirt is not a sample for the school, and has been borrowed from a student in a neighbouring school in the area. The colour choice would reflect our school colours.



Official Quote (Uniform Shop insert)

Thank you for the opportunity to respond to your requirement for the supply of the Woodcrest State College Uniforms.

STYLE	UNIT PRICE	MINIMUM ORDER
Offshore School Polo Shirts - COTTONBACK	\$16.95 + GST (Kids) \$18.50 + GST (Adults)	100 units across the size range
AUSTRALIAN MADE School Polo Shirts - COTTONBACK	\$26.00 + GST	20 units across the size range
Offshore School Polo Shirts - BAMBOO	\$17.95 + GST (Kids) \$19.50 + GST (Adults)	100 units across the size range
Offshore Sport Shorts with Piping	\$15.50 + GST (Kids) \$16.50 + GST (Adults)	100 units across the size range
AUSTRALIAN MADE Sport Shorts with Piping	\$24.00 + GST	20 units across the size range
Offshore Combo Skirt	\$16.95 + GST (Kids) \$17.95 + GST (Adults)	100 units across the size range
AUSTRALIAN MADE Combo Skirt	\$26.00 + GST	20 units across the size range
Offshore Boys Formal Shirt	\$20.95 + GST	100 units across the size range
AUSTRALIAN MADE Boys Formal Shirt	\$30.00 + GST	20 units across the size range
Offshore Boys Formal Shorts	\$21.00 + GST	100 Units across the size range
Offshore Formal Skirt	\$24.50 + GST	100 Units across the size range
AUSTRALIAN MADE Formal Skirt	\$31.00 + GST	200 Units across the size range
Offshore Blouse	\$20.95 + GST	100 Units across the size range
AUSTRALIAN MADE Blouse	\$30 + GST	200 Units across the size range
Offshore Tracksuit Stretch Microfibre Tracksuit Pant with Cotton Lining	\$24.95 + GST	100 Units across the size range
Offshore Fleece Zip Jacket	\$27.50 + GST (Kids) \$29.50 + GST (Adults)	100 Units across the size range
Custom Reversible Bucket Hats	\$12.50 + GST	150 Units, 50 Per Size/Per Colour
Custom Caps	\$9.20 + GST \$8.90 + GST \$7.90 + GST	100 units 200 units 300 units

**DELIVERY TIMEFRAMES**

Timeframes are based on fabric being available. Should fabric not be available, fabric lead times will be added to production time.  
 Australian Made Production 4 to 8 weeks after final written approval.  
 \*Offshore Production 8 to 12 weeks airfreight after final written approval.  
 Offshore Production 12 to 16 weeks sea freight after final written approval.

**\*AIRFREIGHT CHARGE OFFSHORE ORDERS**

The above pricing is sea freight service.  
 Add \$5 per item to winter items; including Jackets, jumpers and track pants. Add \$3 per item to all other styles for air freight service

**DELIVERY CHARGE**

Brisbane Metro area will not incur a freight fee. All other areas freight will be charged at cost (via the most economical way).

\*\*All Prices are exclusive of GST

**PAYMENT TERMS**

Account customers have 30 days from invoice.

**PLEASE ALLOW FOR MAXIMUM LEADTIMES**

A 2% variation on quantity (over/under) is considered fulfilment of order and will be charged accordingly.

Minimum order for indent will depend on product style.  
 An order will not proceed until written confirmation has been received. All approvals and any changes must be confirmed in writing, production will not proceed until this has been received.

**Once approval is received no changes can be made to the order.** This includes a change to the quantity.

\*\*Charges will apply to any changes after approval